

W. H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING Minutes
Date: July 21, 2025

- **The Board of Trustees Meeting for July 21, 2025 is called to order at 7:00 p.m. in the Library.**

- **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Susan Billera- P Ginny Boyle- P Seth Cohen- E Meghan Dragotta- P Mo Ferretti- P Tammy McGee- A
Joseph Schocko-P

Holly Thomas-P

- **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Express Times, on our website <http://alphapubliclibrary.com/> and in the Library.

- **Motion to approve Agenda** Motion- Meghan Dragotta Second- Ginny Boyle

- **Motion to approve Minutes as presented, March 17, 2025 (if available)**

Motion- Tammy McGee Second- Ginny Boyle

- Resignation of Stu Davis was read. Meghan Dragotta made a Motion to accept and Tammy McGee seconded. All in favor.

- **President's Report-**

- a. Review of By-Laws regarding election of President and Vice President discussion was had. Steve Noll will email out updated wording for the Board to Vote on at the next meeting.

- **Treasurer's Report-**

- a. Bill/Check Approval:

1. March 2025- \$704.17
2. April 2025- \$983.99
3. May 2025- \$675.54

Motion- Sue Billera Second- Ginny Boyle- Roll Call- All Yes's

- **Library Director's Report-**

- **PROGRAMS:**

- Past Events:
 - Alex Korbobo book signing = went smoothly.

- Patrol Dogs = a good turnout.
- June Movie Night = cancelled due to the weather.
- Upcoming Events:
 - July Movie Night – July 26th (this Saturday) w/ the firehouse spray from Alpha Volunteer Fire Company = Finding Nemo.
 - National Night Out – August 5th @5-8pm @Alpha Park.
 - August Movie Night – August 30th = The Incredibles.
 - Fall Festival – October 11th, 2025 @Alpha Park; rain date on October 12th, 2025.
- Other:
 - Holly contacted West Bridge Community Church to possibly do the school supply event again (we've done this event the past 2 summers). She is waiting to hear back from them.
- PATRONS:
 - 5 resident adults in March; 4 resident adults & 2 resident children in April; 1 resident child in May; 4 resident children in June; 0 in July.
- Baker & Taylor = still backordered w/ a lot of materials, especially new releases.
- B&T emailed an update on 5/6/25 regarding backordered titles (see attached).
- There has been a lot of book requests & Interlibrary Loan (ILL) requests.
- There were some problems w/ Hoopla, but our representative looked into the issue & fixed it. The title was outside of the price cap we have set.
- Holly sent out emails last week to library patrons with overdue materials/fines.
- OTHER:
 - Susan Billera has been signing Holly's time sheets until a new president is elected.
 - Holly posted on our library's website/FB page regarding the open position on the library board.
 - DPW gave us a fire hydrant.
 - Coopers Alarm Systems had to come in April & fix the FOB pad on the front door b/c it wasn't working. They billed us ONLY for labor, not the part, as another company donated the pad (the company upgraded their systems).
 - New hours in effect:
 - T/TH @11:30am instead of @11am. This is going well!
 - Ellen voided the uncleared checks in March & Holly sent out new ones in replacement of them (the uncleared check was for Magnolia Journal magazine subscription).
 - Ellen has only sent March & April's financial reports for the library.
 - Still waiting on May-June's.
 - Holly told Ryan S. Carey (attorney) in April that she gave him ALL the information she found regarding Carla Roselle & her pension.
 - We got billed for this in June.
 - Ryan contacted Holly again last week regarding Carla Roselle.
 - Suplee, Clooney & Company (the auditor) came on June 3rd for the 2024 audit & he gave Holly the 2025 Management Representation Letter to sign (see attached) & a packet explaining their company
 - The 2024 audit came in. A copy was given to the Board.

- SATURDAY OPENINGS:

- May 3rd
 - 12 people attended.
- One library patron broke her foot after tripping on the pole barriers base. Holly filled out an accident/incident report form. Donna (the clerk) sent it out to the insurance company & there's NO update regarding this.
- June 7th
 - 1 person attended.
- July 5th
 - 1 person attended.
- The next Saturday opening is: August 2nd from 10am-2pm.

- THE REST OF 2025 CLOSINGS:

- 7/29 – Holly has a personal matter. She can go in on Wednesday in place of Tuesday.
- 9/1 – Labor Day.
- 11/4 – General Election
- 11/11 – Veterans Day
- 11/27-11/28 – Thanksgiving
- 12/24-12/25 – Christmas

- QUESTIONS:

- Holly asked For 2026, would it be okay to cancel some of the magazine subscriptions that people don't take out?
 - Only a handful of library patrons take them out.
- Possible Magazines to cancel:
 - Allrecipes!
 - Zoobooks
 - Board agreed this up to Holly's discretion.
- Holly asked if it would be possible to get a "little library" outside the library somewhere?
 - The board stated no because we are a Free Public Library. Those are for areas that do not have a library nearby.

• **Motion to approve all committee reports.** Motion- Tammy McGee Second- Mo Feretti

• **Next Regular meeting is September 22, 2025 at 7:00 pm.**

• **Motion to Adjourn:** Motion – Tammy McGee Second- Ginny Boyle Time- 7:27pm