

W. H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING MINUTES

Date: November 17, 2025

- **The Board of Trustees Meeting for November 17, 2025 is called to order at 7:05p.m. in the Library.**
- **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Susan Billera ___P___ Ginny Boyle ___E___ Seth Cohen ___E___ Meghan Dragotta ___E___ Tammy McGee ___P___ Mo Ferretti ___P___ Joseph Schocko ___E___

Holly Thomas ___P___

Mayoral Alternate _____

School Alternate – Melissa Bickert- P

- **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with the NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Express Time, our on website <http://alphapubliclibrary.com/> and in the Library.

- **Motion to approve Agenda** Motion – Tammy McGee Second – Mo Ferretti
- **Motion to approve Minutes as presented.**-Motion was made to table until the next meeting due to minutes were not provided and secretary was away. Motion- Susan Billera Second- Tammy McGee.

- **Treasurer's Report –**

a. Bill/Check Approval:

June 2025- \$4925.64

July 2025- \$1577.22

August 2025- \$786.19

Motion- Susan Biler Second- Tammy McGee

Tammy McGee made a motion to table the Bill Check for September 2025 and October 2025. Susan Biler Seconded the motion.

b. Budget vs. Actual

- \$8757.08- Actual

- \$6483.34- Budget

- Expenditures Actual- Actual \$3007.80

- Budget- 6483.32
- Net Operating Revenue- Budget- \$.02
- Actual- \$5749.28

c. Financial Report Approval: Motion- Susan Bilera Second- Tammy McGee

• **Library Director's Report –**

- Programs
 - Fall Festival- was good but rainy and cold
 - Team Read Week- was good and a good turnout
- Upcoming Events
 - Fall into Winter Reading- For every 30 minutes you read you get one entry into the prizes for your age group
 - Free Books- Since they were unable to be handed out during Fall Fest.
- Patrons
 - July
 - 1 Resident Adult 1 Resident Child
 - August
 - 5 Resident Adults 5 Resident Children
 - September
 - 1 Resident Adult 1 Resident Child 1 Non-resident Adult
 - October
 - 5 Resident Adults
 - November
 - 1 Resident Adult
- Circulation has increased with the new patrons coming to the library.
- Inner Library Loans
 - July
 - 6 requested 5 shipped
 - August
 - 5 requested 1 shipped
 - September
 - 2 requested 1 shipped
 - October
 - 3 requested 2 shipped
 - November
 - 4 requested 2 shipped
- Donations
 - July
 - 10 Books and 20 DVD's
 - August
 - 50 Books
 - September

- 120 Books
 - October
 - 60 Books
 - November
 - 20 Books
- Contacted Magazine Representatives to Cancel Subscriptions- They send refund checks.
 - All Recipes
 - Cooking Light
 - Real Simple
 - Smithsonian
 - Ranger Rick
 - Zoo Books
 - El Décor
- Holly reported she has been sending the monthly calendar to Alpha Public School every month and she has noticed an increase since we began doing this.
- Baker and Taylor are closing. Holly is looking into new options. She is looking at Ingram.
- Started to put together the 2026 Book Club for Adults.
- 2026 information
 - Our per capita state aide # is \$129,154
 - Started to put together the 2026 resolutions
 - Book Keeper- Same as 2025 \$50 per Hour
 - Holly reported she has not heard back from the lawyer
 - Auditor- is \$2675 increase of \$175
 - IT \$125 which is the same as 2025
- Saturday Openings
 - August- 0
 - September 2
 - October-2
 - November 7
- Upcoming Closings
 - November 27 & 28th for Thanksgiving
 - December 24- 26 for Christmas
 - January 1, 2026- New Years Day
- Holly asked if we have a Social Media Policy since she uses Social Media to post things. Discussion was had to implement one. Holly presented one that the Board will review and vote on in 2026.

- **School Principal Report –**
 - Playground was opened today. A special thank you to the PTO, Mrs. Payne, Mr. Hardy, Custodians, and Officer John. Their was a ribbon cutting with Eddie the Eagle.
 - Parent Teacher Conferences start next week on Monday night, Tuesday night, and Wednesday morning. The students have half days on Monday and Tuesday and then are off on Wednesday, Thursday and Friday.
 - Congratulations to the new school board members, Danielle Lopazanski and Craig Dunwell.

- **Motion to approve all committee reports.** Motion- Mo Feretti- Second- Tammy McGee
- **New Business –**
 - a. Tammy McGee stated it has been a pleasure being on the board.
- **Next Re-Organization meeting and Regular Meeting is January 12, 2026 at 7:00p.m.**
- **Motion to Adjourn:** Motion- Tammy McGee Second -Mo Feretti Time- 7:31pm